



Garden City Parks and Recreation Advisory Board

Minutes January 24, 2022

I. Call Meeting to Order

Chair, Marilyn Porter called the meeting to order at 12:05 p.m. on January 24, 2022, with members Keith Rathbun, Erich Schaefer and Brian Wilson present. Superintendent, Jared Rutti and Finance Coordinator, Jessica Wikoff were also in attendance. The Parks & Recreation Director was absent. Two guests; Isidro Marino and Prithvi Murthy were in attendance.

II. Approval of Agenda

Keith Rathbun moved to approve the agenda as presented. Brian Wilson seconded the motion; motion carried.

III. Public Comment

No public comments were made at this time.

IV. Advisory Board Member(s) Recommendation

Introductions were made all around and Mr. Marino and Mr. Murthy both asked questions of the board. Erich Schaefer moved to nominate Isidro Marino and Prithvi Murthy to fill the seats available on the Recreation Advisory Board. Keith Rathbun seconded the motion; motion carried. Both names will be forwarded to the City Commission for appointment.

V. Consent Agenda

The following shall stand approved/accepted as presented unless action is taken to remove an item from the consent agenda:

- Minutes of the Advisory Board Meeting held on August 23, 2021
- Staff/Participation Reports for August 2021

There being no comments or questions, the consent agenda stands as approved.

VI. Superintendent's Report

Superintendent, Jared Rutti shared a status update on the turf installment at Clint Lightner field noting that the project was expected to begin on February 1st with an anticipated completion date of March 1st. He also informed the members that the new flooring at Core Fitness was scheduled to be installed in the next few days and that the equipment is to be delivered and installed by the end of this week. He then highlighted the accomplishments at O'Brate Gymnastics stating that enrollment has shown an increase. In addition, the team has begun traveling to competitions for the season. Twenty-two gymnasts completed in the first meet having several placers and seven competed in the last one.

VII. Financial Reports for December 2021

Jessica Wikoff presented the financial report through December 2021. Overall, the department showed a net revenue of just over \$269,000 however, there are still 2021 invoices that are being processed by the finance department. Final numbers will be ready later in January and a surplus is still expected in the range of \$225,000 - \$230,000. This surplus was largely attributed to the fact that some of the larger expenses budgeted for 2021 did not take place within the year and are scheduled to be recorded in 2022. The largest of those expenses was the Strategic Master Plan which was budgeted at \$98,000. In addition, staff did a great job of monitoring their expense budgets and only purchasing necessities. Keith Rathbun moved to approve the financials as presented. Brian Wilson seconded the motion; motion carried.

VIII. Director's Report

Jared Rutti updated the board on the status of the GCPR Master Plan. On January 12th Confluence conducted the Public Input Meeting at the Finnup Center. About 20 individuals were in attendance and provided their perspectives on what improvements and/or amenities they would like to see in Garden City over the next 10 years. The next step will be to release the survey in an online format to the community to gather more feedback. This project is scheduled to be completed at the end of May.

Jared also updated the board with the status of the Southeast Park Improvement project. The initial design meeting is scheduled for February 4th. The committee will be asked to review the designs set forth and offer any suggestions or revisions. After initial input is gathered a formal public meeting will be scheduled to gather public opinion.

The Ben Grimsley Lighting project is coming to a close. The lights have been installed and as of today, the team is expecting the court control buttons to arrive. Once in hand, the unit will be installed and the lights will be tested. This project is scheduled to be completed today.

The initial kickoff meeting was held on January 11, 2022 with Spohn Ranch to discuss the Skatepark Project. The discussion included: plan layout, public involvement plans, grant opportunities and initial design recommendations.

The following locations/projects have been identified as items to complete within the next 18 months:

- Restrooms at Rotary Park along the Talley Trail
- Landscaping along 8th Street
- Trail and Landscaping connections for Chappel Heights Housing Development

IX. New Business

Keith Rathbun nominated Erich Schaefer to serve on the Skatepark Project committee. Brian Wilson seconded the motion; motion carried.

The board was informed that the marketing department wishes to design an Advisory Board Video. This video would be utilized as a tool to attract other members to serve on the various committees available with the City of Garden City. Those interested in participating will be connected with Sophia Hernandez who will lead this effort.

X. Unfinished Business

No unfinished business was presented for discussion at this time.

XI. Garden City Parks and Recreation Advisory Board Questions and Comments

No questions or comments were offered at this time.

XII. Adjournment

The next regular meeting will be held on Monday, February 28th at 12:00 p.m. at the Garden City Parks and Recreation building in Classroom 1. There being no further business, Erich Schaefer moved to adjourn the meeting at 12:59 p.m. Keith Rathbun seconded the motion; motion carried.

Jessica Wikoff
Finance Coordinator

Approved: 